Catterick Parish Council

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| **Clerk: Diane Kirkham, Limekiln Farm, East Appleton, Richmond, DL10 7QE**  **Tel: 01748 811367 email: catterickpc.dsk@gmail.com** |

**Summary Draft Minutes of the Parish Council Meeting Monday 7th July 2025**

## 1. Open Forum

1 member of the public attended.

The resident from Pallett Hill has previously been in touch with the Parish Council about the condition of the cemetery wall that runs along the top of his garden. The Chairman and the Clerk have met up with him and have agreed to have two trees felled that are very close to this wall and whose roots may be affecting the foundations. The resident came to the meeting to find out what was happening as his concerns have increased about the possibility of the wall collapsing as he said the condition has deteriorated. He thinks the wall needs to be completely rebuilt.

The Clerk told the resident that through, Cllr Les, she arranged a meeting with a firm of structural engineers from North Yorkshire Council. They have sent a provisional report out which concluded that ‘the wall is structurally safe and the wall does not need to be fully taken down and rebuilt but significant repairs are needed to the mortar joints to reinstate full structural integrity.’

The Clerk will send this report to the resident. A full report is to follow form the structural engineers.

The resident would like the work to be done quickly but Cllr Claypole explained that as a Parish Council we need to go through the proper procedures before a job of this size can be undertaken and reports and then quotes for the work need to be obtained. The Parish Council will be waiting for the full report to be sent before any decision on the repairs to be carried out.

Cllr Oselton also queried whether the wall is a party wall. The Clerk will try and find out.

## 2. Police report.

PCSO Smith sent a report and went through it at the meeting.

Report from 3rd June 2025 – 4th July 2025

1 **Crimes Reported** 1 Crime/Theft – fraud related

Crimes report for the same period last year = 5

**0 Anti-Social Behaviour**

ReportsAnti-Social Report for the same period last year = 1

**9 Person/Safety /Warning reports** 3 Abandoned Calls – All were made in error.

4 Concern reports - 2 Reports of concern for a female who was found to be safe and well. 1 call was regarding concern for an elderly neighbour who was found well. 1 report of an elderly lady who was taken back home.

**1 Suspicious Reports** – 1 Report of occupants of a vehicle behaving suspiciously, area was checked, the vehicle had gone.

**1 Domestic Incident**

All other warnings reported in the same period last year =14

**1 Reports of other incidents.**

1 Road Traffic Collision – Damage only.

Other incidents recorded (RTC’s, RTC damage) the same period last year = 5

**Coffee with a Copper**

Please come to see me at the Thrift shop in Booth Hall on Tuesdays. Come and have a chat about any issues or advice you may need.

12/08/2025 – 1000hrs

23/09/2025 – 1000hrs

21/10/2025 – 1000hrs

11/11/2025 – 1000hrs

Times and dates may change due to duty requirements.

**Community Messaging**

North Yorkshire Community Messaging allows members of the public to register to receive alerts, crime notifications and community news from organisations. It is a way of maintaining contact with Neighbourhood Watch and Rural Watch groups. Neighbourhood & Rural Watch have their own database within community messaging for their members.

​You can sign up to receive alerts as a member of the public here:

[**https://www.northyorkshirecommunitymessaging.co.uk/**](https://www.northyorkshirecommunitymessaging.co.uk/)

Please visit our website [www.northyorkshire.police.uk](http://www.northyorkshire.police.uk/) for advice regarding Crime Prevention and safety advice.

Emergency - 999

National 24hr non-emergency number 101   
- 101 calls cost 15 pence per call from mobile or landline,   
 regardless of length of call

Call ‘Crimestoppers’ anonymously on 0800 555 111  
Contact Details: PCSO 3521 Di Smith [diane.smith3521@northyorkshire.pnn.police.uk](mailto:diane.smith3521@northyorkshire.pnn.police.uk)

## 4. North Yorkshire Council

1. Cllr Les – He reported that it is to be announced that the A66 dual carriage way upgrade is to go ahead.
2. A hose pipe ban is to be brought in by Yorkshire Water this Friday.

## 5. Marne Barracks

1. Major Dent attended the meeting. The additional regiment from Ripon will not be moving into Marne Barracks unto 2028.
2. Building work at the Barracks will not begin until next year. Traffic control measures will be put in place for the construction traffic.
3. The soldiers will be on leave from 1st August for three weeks.

### **6.1 gov.uk domain for website and emails.**

1. A mentioned at the AGM in May, to comply with best practise as set out in the 2025 SAPP guidelines the website should have a gov.uk domain name and the email address for at least the Clerk should also be a gov.uk .
2. The Clerk attended a webinar run by Parish Council Domains Helper Service set up by the government on how to change over to this and the costs involved. An official Registrar is needed to obtain the domain and set it up. She has obtained a number of quotes and has sent these out to the Parish Councillors along with a summary of the information on the webinar.
3. The Parish Councillors agreed it needed doing.
4. The quotes fell in to two categories -more expensive using the Microsoft 365 license and the cheaper ones that used webmail. There seems no point using Microsoft 365 as it will include a lot of other services we will not use.
5. Most have the same set up charge for the domain name of £100 but the cost of running the emails is the variable.
6. Durham Associates were the cheapest at £100 setup and £50 yearly costs, Cloud Next had £100 yearly costs, Aubergine £100 for the domain name and £5 /month per email account, and PAC webrowsing £49.99 domain name and each email 5.65/month.
7. The Durham Associates and Cloud Next include 10 and 25 email addresses in the ongoing email cost. As the extra email addresses come with the price the Clerk suggested that the Councillors should each have one. Again, this would be best practice and although it is not a requirement yet it probably will be in the future.
8. As only 10 emails are needed the Clerk suggested the Council went with Durham Associates.
9. It was agreed to go with Durham Associates

## 8. Wall/Trees in the cemetery.

Cllr Oselton met up with a builder to inspect the wall in the cemetery. He does not think the wall needs taking down and rebuilding but pointing up would be sufficient. He also confirmed that the trees near it should be taken down as the roots will be affecting the wall. We will get a quote from him.

The Clerk is still waiting for further quotes for the felling of the two trees.

1. This was discussed in the Open Forum agenda item.
2. The Clerk has obtained three quotes for the removal of the two trees and the crown reduction of a third.
3. The best price was from Rennison Tree Specialists at £1785 + VAT the other two quotes were £2800.
4. It was agreed to go with Rennison Tree Specialists.
5. The Clerk will contact them and organise a date.

### **6.3 Tree Survey**

1. As discussed last month a tree survey is required to make sure any damage caused by trees on our land is covered by insurance. The Clerk has been trying to get quotes but has only managed to get two.
2. These are £795 from Barnes Associates and £1,575 from JCA limited. These are both for a full individual tree inspection and a full report of highlighting any potential problems. In future years a less intensive survey could be carried out.
3. The Councillors agreed to deciding which firm to use from the two quotes obtained so far.
4. It was agreed to go with Barnes Associates.
5. The Clerk will contact them to organise a date.

### 6.4 Recycling Bins for the cemetery

The Commercial Waste department have been back in touch following Cllr Les contacting them. They have said it is up to the individual businesses to consider their recycling needs but those with less than 10 employees do not need to do anything until 2027.

## 10.Minor Matters

The kerbstone work around the green outside the Bay Horse has been completed but the Clerk has noticed some vehicles now parking by the green on the opposite side of this small road. She is worried that they might start ingressing onto the grass as on the side just repaired. She suggested that the Parish Council ask David Fryer if he would be willing to fill two or three more flower pots and put them close to the edge. The Council would buy any extra pots needed and donate some more to the Catterick in Bloom. The Councillors thought this was a good idea- it would be a lot cheaper than having to put more kerbstones in. The Clerk will have a word with David Fryer.

Date of next meeting Monday September 1st 2025